

Landlord Reference Letter

[Your Name]
[Your Address]
[City, State ZIP Code]
[Your Email Address]
[Your Phone Number]

[Date]

[Recipient Name]
[Recipient Address]
[City, State ZIP Code]

Dear [Recipient Name],

I am writing this letter to serve as a reference for [Tenant Name], who was a tenant in my [apartment/house] located at [Address] from [Lease Start Date] to [Lease End Date]. During this time, [Tenant Name] was a model tenant who paid rent on time, maintained the property in good condition, and was respectful to their neighbors.

Throughout their tenancy, I found [Tenant Name] to be responsible, trustworthy, and respectful. They always paid their rent on time and kept their unit clean and well-maintained. Whenever there were any maintenance or repair issues, [Tenant Name] promptly reported them to me and cooperated with my maintenance team to resolve the issue.

Moreover, [Tenant Name] was always considerate towards their neighbors and made sure that their activities did not disturb others. They followed all the rules and regulations outlined in the lease agreement and respected the building policies.

Overall, I highly recommend [Tenant Name] as a tenant and would gladly rent to them again in the future. If you have any further questions or require additional information, please feel free to contact me.

Sincerely,

[Your Signature]
[Your Printed Name]

Landlord Reference Letter

[Your Name]
[Your Address]
[City, State ZIP Code]
[Date]

[To Whom It May Concern],

I am writing this letter to provide a reference for [Tenant's Name], who rented a property from me located at [Address of the Property] from [Start Date of the Lease] to [End Date of the Lease].

During the tenancy, [Tenant's Name] was a responsible and reliable tenant who always paid rent on time, took good care of the property, and complied with all the rules and regulations outlined in the lease agreement. [Include specific examples of the tenant's positive qualities, such as cleanliness, good communication skills, or prompt reporting of any maintenance issues.]

I have no hesitation in recommending [Tenant's Name] as a tenant. [Include any additional positive feedback that you would like to provide about the tenant.]

If you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

[Your Name and Signature]
[Your Position]
[Your Contact Information]

[Your name]
[Company name]
[Company address]
[City, zip code]
[Company contact number]
[Your email address]

Date: [Date]

[Title and name of addressee]
[Company name]
[Company address]
[City, zip code]

Reference for: [Tenant name]

Dear [addressee name],

I am writing to let you know that [tenant name] was a tenant of mine from [date] to [date], renting out my [property, house, apartment, etc.] at [rental address].

During the time [tenant name] occupied the property, [he/she/they] paid rent timeously each [month, week], took good care of the property, and was an exemplary tenant. I received no complaints about [him/her/them] from the surrounding neighbors and would happily recommend [him/her/them] as a tenant.

If you have any questions or concerns, or would like to discuss this matter with me further, please feel free to get in touch.

Kind regards,

[Your signature]

[Your full name]

[Your Name]

[Street Address, Suburb, State, Post Code] | [Telephone] | [Email]

[Date]

[Name of Landlord] (optional)

[Company Name of Real Estate Agent] (optional)

[Number & street address] (optional)

[Suburb, State, Post Code] (optional)

Re: Rental reference letter for [person applying's name]

Dear [Landlord's name/Property Manager's name/Apartment Manager's name] or To whom it may concern,

I am writing to you with regards to [person applying's name] who is applying to become a potential tenant at your rental property. I am [title/position] where [person applying's name] is currently employed and am [his/her/their] employer.

[Person applying's name] has been employed with [Company name] for the past [write how many years/months] and I have known [him/her/them] for the past [write how many years/months]. I am writing to advise that [person applying's name] is a valuable employee and has a good working relationship with [his/her/their] colleagues.

It is without hesitation that I write this recommendation letter for [person applying's name]. [He/She/they] continuously demonstrates responsibility, accountability, punctuality and performs required tasks on time. [Person applying's name] is trustworthy and honest, and possesses high levels of integrity and emotional intelligence. Additionally, [person applying's name] hasn't been involved in any conflicts, and is friendly and cooperative.

Finally, I believe that the above-mentioned qualities will make [person applying's name] a responsible tenant and a good neighbour.

If you have any questions regarding my recommendation, please don't hesitate to contact me via my phone/email listed above.

Sincerely,

[Your Name]

[Your Signature]

[Your Name]
[Company Name]
[Street Address]
[City, ST ZIP Code]
[Date]

[Future Landlord's Name]
[Title]
[Company Name]
[Street Address]
[City, ST ZIP Code]

Dear [Future Landlord Name]:

This tenant reference is given to verify tenancy of [Tenants' Names] at [Rental Property Address]. They were our tenants from [First Day of Lease] to [Last Day of Lease].

Their last monthly rent was in the amount of \$[Rental Amount]. They were responsible and timely in their rent payments which were due the first day of each month. There was only one late payment and it was paid within 5 days of default without any reminder from us.

There had been no complaints from their neighbors and they had kept the rental unit and its surrounding area clean and tidy. We refunded their security deposit of \$[Deposit Amount] in full within 14 days of their move out.

I am pleased to say that they were respectful and helpful tenants. They have never made any unreasonable demands or complaints during the duration of their stay.

They had a pet dog, who was quiet and well behaved with no complaints from neighbors or us.

We did not serve [Tenants' Names] any eviction notices.

They complied with every aspect of their lease, and they provided us with the required advance notice of leaving. We have been informed that their reason for leaving is the need for a larger rental unit.

If given the chance, I would gladly rent to them again. Please feel free to contact me at [Your Phone Number] or [Your Email Address] and I will be glad to answer any other questions you may have.

Sincerely,

[Your Name]
[Title]

Date:

Landlord Reference Letter

This landlord reference letter is to verify tenancy of *Name of Tenants* in *Address of property* Their last monthly rent was *Amount of Rent* that was paid on time on *Date*.

They have been our tenant since *(Since Date)* and have been responsible and timely in their rent payments, which is due the first day of each month.

There have been no complaints from their neighbours and they have kept the unit and its surrounding area clean and tidy.

We have not served *Name of Tenants* any notice to evict or any other legal notices. We have been informed in advance that they plan on moving. If given the chance, we will gladly rent out our property to them again.

Please feel free to contact me at *(780)*_____ and I will be glad to answer any other question you may have.

Landlord,
Name of Landlord

Signature

Address of Property Manager or Landlord

Sample Landlord Reference Letter

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email Address]
[Today's Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip]

Subject: Landlord Reference Letter for [Tenant's Name]

Dear [Recipient's Name],

I am writing this letter to provide a comprehensive reference for [Tenant's Name], who has been my tenant at [Rental Property Address] from [Start Date] to [End Date]. During this period, I have found [Tenant's Name] to be a responsible, reliable, and respectful tenant. They have consistently demonstrated a strong sense of commitment to upholding the terms of our rental agreement and maintaining the property in excellent condition.

Timely rent payments:

Throughout their tenancy, [Tenant's Name] has always paid their rent on time and in full. There were no instances where I had to remind them of their due rent, and they were proactive in communicating with me about any concerns or questions they had regarding payments.

Property maintenance and cleanliness:

[Tenant's Name] has taken exceptional care of the rental property during their stay. They have kept the unit clean, tidy, and well-maintained, reporting any necessary repairs or issues promptly. As a result, the property has retained its value and required minimal upkeep.

Compliance with rental agreement:

[Tenant's Name] has consistently adhered to the terms and conditions of our rental agreement. They have respected the rules and regulations of the property, and I have not received any complaints from neighbors or other tenants regarding disturbances or violations.

landlord reference letter

[Your name]

[Company name]

[Company address]

[City, zip code]

[Company contact number]

[Your email address]

Date: [Date]

[Title and name of addressee]

[Company name]

[Company address]

[City, zip code]

Reference for: [Tenant name]

Dear [addressee name],

I am writing to let you know that [tenant name] was a tenant of mine from [date] to [date], renting out my [property, house, apartment, etc.] at [rental address].

During the time [tenant name] occupied the property, [he/she/they] paid rent timeously each [month, week], took good care of the property, and was an exemplary tenant. I received no complaints about [him/her/them] from the surrounding neighbors and would happily recommend [him/her/them] as a tenant.

If you have any questions or concerns, or would like to discuss this matter with me further, please feel free to get in touch.

Kind regards,

[Your signature]

[Your full name]

LANDLORD REFERENCE FORM

Instructions: Fill in Section A. Sign at Section C. Forward to your previous landlord and have him/her complete Section B. Return completed form to Battleford / North Battleford Housing Authority at: #102 1191 99th Street; or fax to: 306-446-1277.

Section A

Name of Tenant(s) #1 _____ #2 _____

Former Address: _____

City: _____

Postal Code: _____

Section B (to be completed by former Landlord)

Length of Tenancy: From _____ To _____

Number of Occupants: Adults _____ Children _____

COMPLAINTS: () Yes () No
If YES, How many? _____ What type? _____

LEASE VIOLATION NOTICES: () Yes () No If YES, what type? _____

NOTICE TO VACATE: () Proper Notice Given () Improper Notice Given () Eviction
() Other: _____

DAMAGE DEPOSIT: () Returned () Not returned Details: _____

Outstanding Balance upon Vacating: () Yes () No Details: _____

Other Comments: _____

I certify that the above is true and correct.

Signature of Landlord

Printed name of Landlord

Address

City/Province

Postal Code

Phone Number (daytime) / (evening)

Date

Section C

I authorize the release of the above landlord reference information to Battleford / North Battleford Housing Authority.

Signature of Tenant

Signature of Tenant

Landlord Reference Letter

Landlord Reference for _____ (Applicant)

I authorize my current/prior landlord to release the information requested about me below:

Applicant's signature

Dear Landlord,

Your name has been given to us as a reference for the above named individual. As a present/past Landlord of this person, would you please be so kind as to complete the information below and fax to (805) 484-5497.

Address of prior premises rented: _____

Length of residence: From _____ To _____

Rent payment history: ___ was always on time with the rent ___ was always late with the rent
___ was sometimes late with rent If yes, how many times? ___

Was proper notice given upon vacating? ___ Yes ___ No

Were there problems with housekeeping or complaints from neighbors? ___ Yes ___ No
If yes, please explain

Was there any damage done to the apartment? ___ Yes ___ No
If yes, please explain

Would you recommend this person as a tenant? ___ Yes ___ No
If yes, please explain

Any additional information about this tenant would be appreciated:

Signature of person releasing information

Please print name: _____ Title: _____

Phone number: _____ Date: _____

Signature: _____

Thank you for your attention to this matter and for your cooperation.

Free Landlord Reference Letter Template:

[Date]

To Who It May Concern:

This tenant reference letter is provided on behalf of [tenant name]. They were tenants at [rental address] from [First Day of Lease] to [Last Day of Lease].

Payments

The last monthly rent payment was _____.

The rent was paid on time.

There were ____ late payments during the duration of the lease.

Condition of Property

The tenants kept the property in good condition. The following damages were noted upon their exit from the unit:

Security Deposit

The security deposit of \$____ was fully/partially refunded within the legally required time frame. If only part of the security deposit was refunded, it was because of:

Evictions

No eviction notices were served on the tenants.

If you have any questions, please feel free to contact me. My information is below.

Regards,

[Your Name] [Company Name, if Applicable] [Street Address] [City, ST, Zip] [Phone]
[Email]

LANDLORD REFERENCE LETTER

Date: November 11, 2023

To,
{{ATTN}}
{{ADDRESS}}
{{POSTAL CODE}}
{{COUNTRY}}

Subject: Landlord Reference Letter

To Whom It May Concern / Dear Mr., Mrs.,

This landlord reference letter is to verify tenancy of {{Name of Tenants}} in {{Address of property}}. Their last monthly rent was {{Amount of Rent}} that was paid on time on {{Date}}.

They have been our tenant since {{Since Date}} and have been responsible and timely in their rent payments, which is due the first day of each month.

There have been no complaints from their neighbours and they have kept the unit and its surrounding area clean and tidy.

We have not served {{Name of Tenants}} any notice to evict or any other legal notices. We have been informed in advance that they plan on moving. If given the chance, we will gladly rent out our property to them again.

Please feel free to contact me at {{T+00000000}} and I will be glad to answer any other question you may have.

Looking forward to your reply,

Yours sincerely,

{{NAME}}

{{Signature}}

{{Formal Name + Title}}

Reference Letter

XXXXXXX

To Whom It May Concern:

[Tenant name] was my tenant from XXXXXXX to XXXXXXX and rented my property at [Complete address].

While they lived in my rental, [Tenant name]:

- Consistently paid rent on time
- Took good care of the property
- Responded promptly to any communication I sent
- Were cordial and polite
- Had no issues with neighbors
- Alerted me immediately of any maintenance issues

Overall, [Tenant name] was a clean and respectful tenant, and I would rent to him again. If you have any further questions, please don't hesitate to reach out to me using the contact info below.

Sincerely,

[Landlord name]

[Landlord phone number]

[Landlord signature]