



# HOWARD ONG

Financial Analyst

## My Contact

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✉ hello@reallygreatsite.com

☎ +123-456-7890

📍 123 Anywhere St., Any City

🌐 www.reallygreatsite.com

## Hard Skill

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- Financial modeling and reporting
- Data mining and analysis
- Financial accounting
- Business valuation
- Advanced SAS proficiency

## Soft Skill

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- Observation
- Decision making
- Communication
- Multi-tasking

## Education Background

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- Borcelle Business School  
*Masters in Accounting*  
Completed in 2016
- Larana Business School  
*Certificate in Financial Management, Financial Analysis, and Public Budgeting*  
Completed in 2014
- Borcelle Business School  
*Bachelor of Economics, Major in Finance, Minor in Data Analytics*  
Completed in 2012

## About Me

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Dedicated and detail-oriented Financial Analyst with 10 years of experience. Eager to apply proven-budget maximization skills for Bank of Brocelle in monitoring, maintaining, and completing client billing and reconciliations. Special interest in achieving the millennial market and helping with retirement and general financial planning.

## Professional Experience

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Ginyard International Co. | Financial Analyst  
2020 – Present

Key responsibilities:

- Analyze current and past financial data
- Look at recent financial performance and identify trends
- Prepare reports on the above information and communicate the insights of these reports to the broader business
- Consult with the management team to develop long-term commercial plans
- Suggest budgets and improvements based on the above information

Ingoude Company | Junior/Investment Analyst  
2015 – 2020

Key responsibilities:

- Looked at financial performance and identified trends
- Explored various investment opportunities

Timmerman Industries | Financial Analyst Intern  
2012 – 2015

Key responsibilities:

- Analyzed financial data
- Observed financial performance and identified trends
- Prepared reports on the above information and reported the insights.

## Achievements

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2013 – 2015     Reduced the production cost by 20% in the second year of internship.

2015 – 2020     2015 – 2020 Managed five projects worth over \$100million.



Juliana Silva

INTERIOR DESIGNER

hello@reallygreatsite.com | +123-456-7890

## EDUCATION BACKGROUND

Master of Fine Arts  
in Interior Design

Borcelle University | 2011 - 2015

Bachelor of Fine Arts  
in Interior Design

Borcelle University | 2011 - 2015

- graduating with honors

## EXPERIENCE

Borcelle | Junior Interior Designer  
2015 - 2016

- working with private clients and businesses to create beautiful, functional spaces

Borcelle | Senior Interior Designer  
2015 - 2016

- working with private clients and businesses to create beautiful, functional spaces
- Created a range of interior designs, from residential to commercial spaces
- Specialize in color theory, space planning, and creating cohesive design concepts

I am an experienced interior designer with 5 years of professional experience and a university degree in interior design.

I have excellent personal skills that allow me to effectively collaborate with clients, vendors, and other designers. I am also multilingual, speaking fluently in English, Spanish, and French.

## LANGUAGES

English - C1



Spanish - B2



French - B2



## PERSONAL SKILLS

- Highly organized, with excellent attention to detail
- Great interpersonal skills and ability to work with clients to create the best possible design solutions
- Possess a passion for design and an understanding of the principles of design
- Ability to work independently and as part of a team

## AWARDS

- Awarded the 2020 Interior Design Excellence Award for Best Interior Design of the Year from the Borcelle
- Won the 2019 Gold Award for Best Interior Design Concept from the Borcelle



# ISABEL MERCADO

CREATIVE DESIGNER

## PROFILE

Assists the department head in carrying out digital marketing companies works closely with the marketing head for digital promotions and others.

## EXPERIENCE

### Really Great Company

**Art Director**  
Oct 2020 - Present

- Comes up with unique graphic designs for clients.
- Works closely with the copywriting team.

### Really Great Company

**Project Manager**  
Sep 2019 - Aug 2020

- Edited editorial photos for clients and magazines.
- Organization of files.

### Really Great Company

**Visual Designer**  
Sep 2017 - Jan 2018

- Worked on marketing campaigns for brands.
- Handled multiple digital accounts.

## EDUCATION

### 2011 Really Great University

Bachelor of Arts in Multimedia Arts, 2012

### 2008 Really Great School

High School Graduate Diploma, 2009

## CONTACT

+123-456-7890

Hello@reallygreatsite.com

123 Anywhere St., Any City

## MY SKILLS

Project Management



Problem Solving



Creativity



Leadership



Team Management



# Isabel Schumacher

Sales Representative

## Profile

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## Work Experience

Jan 2022- Present  
Company Name | 123 Anywhere St., Any City  
**Junior/ Business Consultant**

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2017 - 2019  
Company Name | 123 Anywhere St., Any City  
**Business Consultant**

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2015 - 2017  
Company Name | 123 Anywhere St., Any City  
**Business Consultant**

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nullam pharetra in lorem at laoreet. Donec hendrerit libero eget est tempor, quis tempus arcu elementum. In elementum elit at dui tristique feugiat.

## Reference

Estelle Darcy  
Wardiere Inc. / CEO

Phone: +123-456-7890  
Email: hello@reallygreatsite.com

Harper Russo  
Wardiere Inc. / CEO

Phone: +123-456-7890  
Email: hello@reallygreatsite.com



## Contact

hello@reallygreatsite.com

+123-456-7890

123 Anywhere St., Any City

## Education

- Borcelle Business School**  
*Bachelor of Business Management*  
Completed in 2016
- Larana Business School**  
*Certificate in Digital Marketing*  
Completed in 2014

## Skill

- Management Skills
- Digital Marketing
- Negotiation
- Critical Thinking
- Communication Skills
- Digital Marketing
- Negotiation

## Awards

Oct 2019 | Ingaude Company  
**The Best Employee of the Year**

May 2015 | Timmerman Industries  
**The Best Employee of the Year**

# HENRIETTA MITCHELL

GRAPHIC DESIGNER

## ABOUT ME

Experienced graphic designer with 6 years of experience. Excited to help your company expand social media engagement with captivating content, video and static assets.

## EDUCATION

2010 - 2012

**University of Keithston.**

Bachelor Of Design

2010 - 2012

**University of Keithston.**

Master Of Design

## WORK EXPERIENCE

### Layout Designer

**Liceria & Co.**

**2011 - 2015,**

- Working with the wider development team.
- Manage website design, content, and SEO Marketing, Branding and Logo Design

### Senior Graphic Designer

**Liceria & Co.**

**2011 - 2015,**

- Working with the wider development team.
- Manage website design, content, and SEO Marketing, Branding and Logo Design

### UI / UX Designer

**Liceria & Co.**

**2011 - 2015,**

- Working with the wider development team.

## CONTACT



## SKILLS

Photography

Web Design

Video Editing

Graphic Design

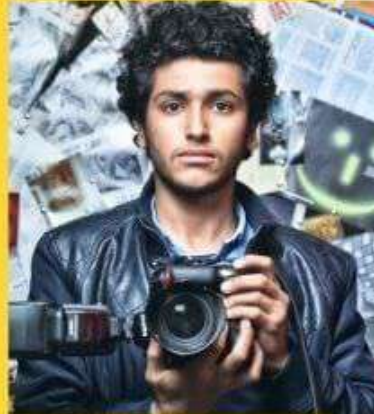
Marketing

Branding

SEO

# AARON LOEB

PHOTOGRAPHER



Date Of Birth 18th January, 1994  
Nationality United Kingdom

## CONTACT DETAILS

+123-456-7890

hello@reallygreatsite.com

www.reallygreatsite.com

## CAREER SUMMARY

Talented and experienced photographer with a strong eye for detail and a passion for capturing beautiful images. Skilled in both traditional and digital photography and proficient in post-processing software.

## EXPERIENCES

### PHOTOGRAPHER

**BORCELLE CREATIVE AGENCY**  
APRIL 2018 - 2023

- ✓ Specialized in wedding, portrait, & commercial photography
- ✓ Worked with clients to understand their vision and deliver photos that exceeded their expectations
- ✓ Worked on photo editing using professional post-processing editing software to produce high-quality commercial photos for advertisements

### INTERN PHOTOGRAPHER

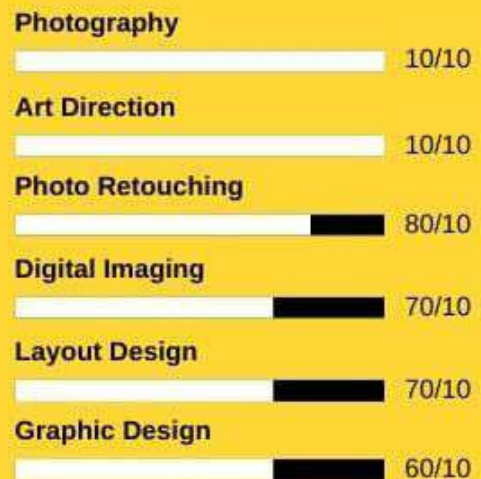
**THYNK UNLIMITED STUDIO**  
AUGUST 2017 - JANUARY 2018

- ✓ Assisted senior photographers with setting up and breaking down equipment, scouting locations, and managing photo shoots
- ✓ Worked with clients to understand their vision and deliver photos that met their needs

## EDUCATION

- 2010 - 2013 ● **High School**  
Fauget Vocational High School
- 2013 - 2017 ● **Bachelor of Photography**  
University of Fauget Applied Art Department  
GPA 3.91

## SKILLS



## LANGUAGES

English



10/10

French



8/10



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Executive Secretary

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## SUMMARY

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### EDUCATION

Ginyard International Co. University

Studio Shodwe University

### SKILLS

### CERTIFICATIONS

### PROFESSIONAL EXPERIENCE

Executive Secretary

Executive Assistant

Executive Secretary Intern

# RICHARD SANCHEZ

SOFTWARE DEVELOPER



## SUMMARY



## SKILLS

## WORK EXPERIENCE

**Fradel and Spies Co**



**Giggling Platypus Co.**



**Keithston and Partners**



## EDUCATION

**Master in Data Science & Big Data**



**Bachelor of Science in Computer Science**



## CERTIFICATIONS

**Certified Scrum Developer**



**Certified Kubernetes Administrator**







# MARCELINE ANDERSON

I'm Marceline Anderson, a professional digital marketer with over four years of experience.

## CONTACT



+123-456-7890



hello@reallygreatsite.com



123 Anywhere St, Any City

## EDUCATION

- **Borcelle University | 2015 - 2018**  
Master's degree in Business Management, minor in Data Analytics
- **Fauget University | 2011 - 2015**  
Bachelor's degree in Management

## SKILLS

- Digital Marketing Tools
- Content Marketing
- Copywriting
- Search Engine Optimization
- Facebook Ads
- Google AdSense

## WORK EXPERIENCES

### Digital Marketing Specialist - Larana, Inc (2020-current)

- Meetings with clients to offer creative ideas for digital marketing strategies
- Developing ideas for digital campaigns
- Executed organic and paid social media campaigns
- Reviewed and optimize the campaigns across the digital platform
- Connected with influencers or KOLs to increase the brand awareness

### Marketing Specialist - Giggling Platypus Co. (2018-2020)

- Identify, develop, and evaluate marketing strategy based on a brief from clients
- Write copy for advertising placement
- Consult with business development for product specifications.

# JAMIE CHASTAIN

## PROJECT MANAGER

I am a qualified and professional web developer with five years of experience in database administration and website design. Strong creative and analytical skills. Team player with an eye for detail.

## EXPERIENCE

### APPLICATIONS DEVELOPER

Really Great Company

2016 - Present

- Database administration and website design
- Built the logic for a streamlined ad-serving platform that scaled
- Educational institutions and online classroom management

### WEB CONTENT MANAGER

Really Great Company

2014 - 2016


- Database administration and website design
- Built the logic for a streamlined ad-serving platform that scaled
- Educational institutions and online classroom management


### ANALYSIS CONTENT

Really Great Company

2010 - 2014

- Database administration and website design
- Built the logic for a streamlined ad-serving platform that scaled
- Educational institutions and online classroom management

 123-456-7890

 hello@reallygreatsite.com

 123 Anywhere St., Any City

 reallygreatsite.com

## SKILLS

- Web Design
- Design Thinking
- Wireframe Creation
- Front End Coding
- Problem-Solving
- Computer Literacy
- Project Management Tools
- Strong Communication

## EDUCATION

### SECONDARY SCHOOL

Really Great High School

2010 - 2014

### BACHELOR OF TECHNOLOGY

Really Great University

2014 - 2016

## LANGUAGE

English

Spanish



# Henrietta Mitchell

SOCIAL MEDIA ADMINISTRATOR

## ABOUT ME

Hi! I'm a professional social media administrator who has skill in analyzing engagement data, identifying trends, and planning digital campaigns. I'm ready to help the company to grow with my best efforts.

## EDUCATION

(2014-2018)

Bachelor of Management Studies  
FAUGET UNIVERSITY  
GPA : 3.78

## CONTACT

-  +123-456-7890
-  hello@reallygreatsite.com
-  www.reallygreatsite.com
-  123 Anywhere Street., Any City

## SKILLS



Social media skill



Copywriting and editing skill



Algorithms and search engine optimisation



Good communication and leadership

## EXPERIENCE

*Social Media Administrator (2019-2020)*

GIGGLING PLATYPUS CO.

- Develop campaigns across channels
- Monitor hashtags and trends
- Report on analytics
- Interact with customers and prospects

*Social Media Administrator (2021-now)*

TIMMERMAN INDUSTRIES

- Develop campaigns across channels
- Monitor hashtags and trends
- Report on analytics
- Interact with customers and prospects



# SHAWN GARCIA

PRODUCT DESIGNER

## WORK EXPERIENCE

**Studio Showde**  
Canberra - Australia  
2020 - 2022  
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**Elsetown Cor.**  
Kota Baru - Singapore  
2016 - 2020  
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vestibulum sit amet quam rhoncus, egestas dui eget, malesuada justo. Ut aliquam augue.

**Studio Showde**  
Sydney - Australia  
2010 - 2015  
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vestibulum sit amet quam rhoncus, egestas dui eget, malesuada justo. Ut aliquam augue.

## CONTACT



+123-456-7890



hello@reallygreatsite.com



123 Anywhere St., Any City

## EXPERTISE

- Management Skills
- Creativity
- Digital Marketing
- Negotiation

## LANGUAGE

- English
- Germany (basic)

## EDUCATION

**Borcelle University**  
Bachelor of Business Management  
2014-2023

**Borcelle University**  
Master of Business Management  
2014-2018

## SKILLS SUMMARY





# JULIANA SILVA

Art Director



## EDUCATION

**Bachelor of Design**  
Wardiere University  
2006 - 2008

**Bachelor of Design**  
Wardiere University  
2006 - 2008

## EXPERTISE

Web Design

Branding

Graphic Design

SEO

Marketing

## LANGUAGE

English

French

## ABOUT ME

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nullam pharetra in lorem at laoreet. Donec hendrerit libero eget est tempor, quis tempus arcu elementum. In elementum elit at dui tristique feugiat. Mauris convallis, mi at mattis malesuada, neque nulla volutpat dolor, hendrerit faucibus eros nibh ut nunc.

## WORK EXPERIENCE

Jan 2022- Present  
Company Name | 123 Anywhere St., Any City  
**Digital Marketing Manager**

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2017 - 2019  
Company Name | 123 Anywhere St., Any City  
**Social Media Manager**

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2015 - 2017  
Company Name | 123 Anywhere St., Any City  
**Social Media Manager**

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## REFERENCES

**Estelle Darcy**  
Wardiere Inc. / CEO

Phone: +123-456-7890  
Email: hello@reallygreatsite.com

**Harper Russo**  
Wardiere Inc. / CEO

Phone: +123-456-7890  
Email: hello@reallygreatsite.com

# NAME

WEB DEVELOPER



## PROFILE

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## EXPERIENCE

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APPLICATIONS DEVELOPER

WEB CONTENT MANAGER

2014 - 2016

ANALYSIS CONTENT

## EDUCATION

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SECONDARY SCHOOL

BACHELOR OF TECHNOLOGY

MASTER OF TECHNOLOGY

## SKILLS

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# TAYLOR ALONSO

MARKETING MANAGER

## PROFILE

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## CONTACT

- 📞 123-456-7890
- ✉️ hello@reallygreatsite.com
- 📍 123 Anywhere St., Any City

## SKILLS

- Project Management Skills
- Digital Marketing
- Negotiation
- Critical Thinking
- Active Listening
- Communication Skills

## EDUCATION

### SECONDARY SCHOOL

Really Great High School  
2013 - 2017

### BACHELOR OF TECHNOLOGY

Really Great University  
2017 - 2019

## EXPERIENCE

### MARKETING MANAGER

Really Great Company

2021 - Present

- Lorem ipsum dolor sit amet, consectetur adipiscing elit.
- Mauris ultricies sagittis diam eget vulputate. Proin vitae iaculis augue.
- Nam in mi sit amet felis auctor iaculis sed in mauris.

### SOCIAL MEDIA MARKETING

Really Great Company

2019 - 2021

- Lorem ipsum dolor sit amet, consectetur adipiscing elit.
- Mauris ultricies sagittis diam eget vulputate. Proin vitae iaculis augue.
- Nam in mi sit amet felis auctor iaculis sed in mauris.
- Nulla egestas justo vel urna gravida sagittis. Nam tincidunt tortor quis ante feugiat aliquam.



# Mariana Anderson

## Marketing Manager

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## Contact

### Phone

123-456-7890

### Email

hello@reallygreatsite.com

### Address

123 Anywhere St., Any City

## Education

2008

### Enter Your Degree

University/College

2008

### Enter Your Degree

University/College

## Expertise

- UI/UX
- Visual Design
- Wireframes
- Storyboards
- User Flows
- Process Flows

## Language

English

Spanish

## Experience

2019 - 2022

Company Name | 123 Anywhere St., Any City

### Job position here

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2017 - 2019

Company Name | 123 Anywhere St., Any City

### Job position here

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2015 - 2017

Company Name | 123 Anywhere St., Any City

### Job position here

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## Reference

### Name Surname

Job position, Company Name

Phone: 123-456-7890

Email: hello@reallygreatsite.com

### Name Surname

Job position, Company Name

Phone: 123-456-7890

Email: hello@reallygreatsite.com





# DONNA STROUPE

*Student*

## PROFILE

Business Administration student.

I consider myself a responsible and orderly person.

I am looking forward for my first work experience.

## CONTACT ME



## ➤ EDUCATION

### **BORCELLE UNIVERSITY**

Business Administration career, in progress.

### **FAUGET COLLEGE**

2018-2022

## ➤ LANGUAGE

Native English.

Advanced Spanish.

## ➤ COMPUTER SKILLS

Text processor.

Spreadsheet.

Slide presentation.

## ➤ VOLUNTEER EXPERIENCE

### **INGOUDE COMPANY**

Participation in collections to distribute in low-income schools.