

Student Recommendation Letter From Teacher

[Your Full Name]

[Your Position, e.g., Science Educator]

[Name of Your School]

[School's Address]

[City, State, Zip Code]

[Date]

[Addressee's Name]

[Addressee's Title, e.g., Director of Admissions]

[Name of College or University]

[College or University Address]

[City, State, Zip Code]

Subject: Enthusiastic Recommendation for [Student's Full Name]

Dear [Addressee's Name],

I am delighted to provide my wholehearted recommendation for [Student's Full Name] in support of [his/her/their] application to join [College or University Name] and its esteemed [Program or Department Name]. As [Student's Name]'s [Subject] instructor for the past two academic years at [Your School Name], I have had the privilege of observing [his/her/their] exceptional academic progress, commitment to learning, and enthusiasm for knowledge.

[Student's Name] is a dedicated and tenacious student, consistently excelling in both solo and team-oriented tasks. Ranking among the top [percentage or rank, e.g., 10%] in [his/her/their] cohort, [he/she/they] achieved an outstanding [GPA]. [His/Her/Their] capacity to rapidly comprehend intricate concepts and put them into practice in diverse contexts has made [him/her/them] a vital member of our educational community.

One of [Student's Name]'s most notable attributes is [his/her/their] inquisitiveness and zeal for learning. [He/She/They] frequently attends supplementary seminars and workshops to deepen [his/her/their] understanding of [Subject or Topic]. This fervor is also reflected in [his/her/their] active role in our school's [Club or Activity Name], where [he/she/they] assumed a leadership position and organized events that captivated and motivated fellow students.

December xx, 20xx

To the Review Committee:

I am pleased to write a letter of recommendation for Janet Lerner, an honors undergraduate student in our program. I have known Janet for more than two years. I came to know her very well when she was a student in my economic geography course. This summer, I hired her to work on an NSF-sponsored research project on Human Dimensions of Global Environmental Change.

Janet is an undergraduate student in the honors program at Mythic University. The honors program is designed to provide the educational experience of a small Ivy League college within a large public university.

Her performance exceeded that of the incoming graduate students, including an NSF fellowship recipient. She always came to class prepared and was clearly far above her peers in understanding and appreciating the course material. I have been especially impressed by Janet's determination and sparkle

I know from discussions with colleagues and graduate students in my department that we all think Janet is a very special student. She will be a dedicated student and a competent professional. I recommend her very highly and without reservation.

Sincerely,

Janet Teacher

Janet Teacher Professor of Geography

February 23, 2010

To Whom It May Concern:

This reference letter is provided at the request of Sara Amiri for graduate program in your university.

I was her instructor for "Building 2" and "Technical design". As her instructor and consulting professor, I would rate Sara Amiri's overall performance in these subjects as great. This is evidenced by her grades and projects.

Sara Amiri has a very positive attitude and truly embraces learning all there is to know about Culture, Architecture and History in Yazd.

Her thesis was Yazd Architecture.

With complete and organized documentation, her thesis was one of the outstanding ones. Based upon this, I rate her skills excellent.

Therefore, I highly recommend that you consider Sara Amiri's application, as She will be a great asset to your program.

In the case any information is required. Please do not hesitate to contact me.

Respectfully submitted,

PROF NAME

Faculty of

Qazvin Islamic Azad University (QIAU)

PROF EMAIL:

Letter of recommendation for a scholarship written for a personal contact

Sub: Recommendation letter for {student's name} for {course name}

Dear Mr/Ms {Recipient's Name},

I, {Your name}, am writing this letter in support of Mr/Ms {Candidate's name} and his/her application to your school's/college's/institution's Scholarship program. I, as {Candidate's name}'s {Your relationship to the candidate}, would like to request you to accept this letter as a formal letter of recommendation. I have known {Candidate's name} since {number of months} months now and according to my observation, s/he is the most deserving candidate for a full/fifty percent scholarship to {name of the scholarship program/course/name of university/name of the institution}.

I have always looked up to {Candidate's first name} as a person of principles, intellect, and patience. During our time together in {the university/college, coaching etc}, s/he always helped me with my academics, like a professor would. You would be surprised to know that our batch depended a lot on {Candidate's name}'s notes and looked forward to his/her helping hand in {name of the subject the candidate excelled in, preferably the subject/course related to the motive of the scholarship program}. Not only his/her batchmates but the teachers/professors believed in {candidate's name}'s abilities and expected him/her to reach greatness in every aspect. I have never seen a more dedicated and hardworking person than {candidate's name} and I see him/her as a pioneer in his/her field of interest in the coming months.

Keeping in mind all his/her merits, I am sure that Mr/Ms {Candidate's surname} would be the ideal person for this scholarship program and your institution would be as proud of his/her work as we are. I strongly recommend Mr/Ms {Candidate's full name} for this program in {University's name/institution's name}. In the case of any doubts or queries, you can connect with me on {Your phone number} or email me at {Your email ID}.

Yours Sincerely,
{Your signature}

Recommendation Letter Sample for College Student Peer Advisor

Recommendation for Pam Lester

I have had the pleasure of working with Pam Lester for 3 years while she served as peer advisor in the academic achievement office at ABCD College. Pam exhibited a wide range of skills while building a record of outstanding performance in this role. Ms. Lester mastered the often overwhelming task of learning the extensive collection of print and electronic resources we use to help clients. Pam's diligence, bright mind, inquisitive nature and unwavering commitment to helping others enabled her to achieve this success.

Ms. Lester was truly unique in her ability to empathize, establish rapport and reach a very broad range of clients from diverse backgrounds. Pam attracted a following of clients who purposefully sought her out because she had been helpful to them (much like a good professional counselor does). I have rarely seen a peer cultivate these types of relationships with clients during my 20 years of professional experience. Pam is a good listener who also can convey information clearly and effectively to individuals and groups. Her common sense, research and detective skills enabled her to find information for clients which was not easily locatable.

As you can tell, I hold Pam in very high regard and therefore can confidently recommend her for graduate study which would tap the skills referenced above. I am equally confident that she possesses the empathy, caring nature, listening skills and intellectual capacity to become a fine professional counselor. Please feel free to contact me if you would like any additional information or perspective regarding this outstanding young woman.

Sincerely,

FirstName LastName
Director, Career Office
518-580-5888
email@college.edu

Sample Reference Letter from a Teacher

Attn: Julia M. Jones
Re: Katie Kingston

Dear Ms. Jones:

I am writing this reference at the request of Katie Kingston who is applying for Student Volunteer Program at St. Francis Hospital this summer.

I have known Katie for two years in my capacity as a teacher at Smithtown Middle School. Katie took English and Spanish from me and earned superior grades in those classes. Based on Katie's grades, attendance and class participation, I'd rate Katie's academic performance in my class as superior.

Katie has a number of strengths to offer an employer. Katie is always interested in supporting others. For example, this year when we worked on our class community service project, Katie was helpful to me in collecting and organizing the food for the food pantry here in Smithtown.

In conclusion, I would highly recommend Katie Kingston. If her performance in my class is any indication of how she'd perform in your position, Katie will be a positive addition to your organization. If you should ever need any additional information you can feel free to contact me at 555-5555 or by email at email@email.com anytime.

Sincerely,

Susan Samuels
Teacher, Smithtown Middle School

PBGRC.org

Letter of Recommendation for Student Scholarship

October xx, 20xx

The US-Ireland Alliance 1747 Pennsylvania Avenue,
NW, 12th Floor Washington, D.C. 20006

To the Mitchell Scholarship Selection Committee:

I am writing a letter on behalf of Ms. Janet Lerner, an international studies student at Mythic University who is applying for the Mitchell Scholarship. To get straight to the point, Janet is, without a doubt, one of the strongest undergraduate students I have had the pleasure of working at Mythic University.

I am Janet's co-advisor for her honors thesis and she has enrolled in several of my classes. Most recently, Janet was the sole undergraduate student in a graduate seminar I taught titled Qualitative Methods. Her performance was outstanding. I enjoyed watching her successfully grapple her way through some very difficult readings in the area of social theory. Additionally, she was a discussion leader she grounded very difficult theory which helped alleviate some of the initial nervousness of the other students in the class. As I noted from her discussions, she is one of those rare students who can operate at an advanced theoretical level while keeping firmly rooted in an empirical realm.

The NIWC is a cross-community coalition that was formed in 1996 and fully participated in the peace talks which led to the signing of the Easter Agreement. Recently, the NIWC has found itself at the center of political debates focused on issues of gender, class, and nationalism.

Having carefully reviewed Janet's data based on her NIWC case study, I can affirm that her work is top-notch and is on par with the graduate students in the geography department. Such a claim is no small matter. Mythic University's Geography Department is the highest ranking geography department in the country based on a recent report by the National Research Council, so it is important to understand that I am comparing Janet with some of the best graduate students in the discipline.

Finally, Janet has a strong understanding of political theory and strong intellectual facility. She writes well and clearly and will complete her career at Mythic University undoubtedly to much acclaim. She is rare and gifted scholar and has my strongest support. She really is one in a million.

Sincerely,

Janet Teacher Janet Teacher
Assistant Professor of Geography and Women's Studies

PBGRC.org

Letter of Recommendation
Soochow University
1# Shizi St. Suzhou, Jiangsu 215006 People's Republic of China

August 25, 2011

To Whom It May Concern,

As Chairman of the University Council, Soochow University as well as her PhD supervisor in School of Politics and Public Administration, Soochow University, I take great pleasure in recommending Miss Li Juan, my PhD student as a promising candidate to apply for your esteemed Foreign Fulbright Program.

I have accepted Miss Li Juan this year as my PhD student, the only entrance-exam-exempted PhD student in the School of Politics and Public Administration, whose academic performance ranked top 1 percent among her peers when she studied for and achieved her master's degree in politics at Soochow University under her Master Degree supervisor, Professor Zhang Jinsong. As a professor in politics, over the past three years I have got to know Miss Li Juan very well. Being an extremely diligent graduate student and having a strong critical thinking ability, Miss Li Juan have successfully accomplished a few research projects and published her research papers in some academic journals.

Based on my observations, in addition to her exceptional academic excellence among her peers, I find Miss Li Juan is a person of very good character—polite and elegant, easygoing and generous, as well as confident in face of challenges. More importantly, she has a loving and caring heart, actively participating in various volunteer and charitable causes.

Most important of all, I am in strong support of Miss Li Juan's application for your foreign Fulbright Program because she has impressed me as an exceptionally talented female researcher with greater insights, more perspectives and stronger research skills than a great majority of both male and female researchers in political science. She has great passion in doing further research in this field and I believe her research plan in her application for your program has a solid foundation and great feasibility for success.

I really take great pride in supporting this excellent and promising female PhD student for your program and hope that her application will have your favorable consideration. Should you have further question about her, please do not hesitate to contact me.

Sincerely,

Dr. Wang Zhuojun
Professor of politics, School of Politics and Public Administration
Chairman of the University Council, Soochow University

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ПРИМЕР РЕКОМЕНДАЦИОННОГО ПИСЬМА
RECOMMENDATION
REFERENCE LETTER

Reference Letter

Dear Sir or Madam,

This is a recommendation letter for Galina Corbut who is applying for Lithuanian Language and Culture Summer School 2015.

Galina Corbut is currently working as the Teacher of Russian as Foreign Language, the Department of General Education Disciplines, Pre-University Preparation and Occupational Guidance Faculty, BSUIR. Galina Corbut is a qualified specialist in Russian Philology (2008) and has a Master's degree in Linguistics (2010). She started to work as a teacher in BSUIR since 2011. The range of her duties includes teaching of the following courses:

- Russian as Foreign Language (RFL) Preparational Course for beginners (in Russian);
- RFL Preparational Course for beginners (in English);
- RFL for the 1-year students of BSUIR.

During the past years Galina Corbut has shown herself as a highly-qualified professional. that is proved by her success in RFL courses teaching (her students get high marks in passing Russian Language entrance examinations in BSUIR). Also she is a co-author of a course book "We learn to speak Russian: course book for foreign students of Pre-University Preparation Faculty" (G.S. Corbut and S.V. Lomako, issued in BSUIR, Minsk, 2015). The book has been recommended by the Belarusian Academic Association of Universities as a course book for teaching RFL in all higher educational establishments of Belarus. What is more, she took part in the design of two e-learning packages for distance RFL learning (2011, 2014).

Galina Corbut has strong research skills. Now she is a Ph.D. student of Philology Faculty of Belarusian State University writing her thesis to obtain a Ph.D. degree in Theory of Language. In 2011-2014 she was responsible for the coordinating of research works of the team of Department of General Education Disciplines. As a lecturer she is visiting courses for further professional skills development (certificate in methodics of teaching in higher educational establishments, RIIT BNTU, 2013).

In the process of teaching Galina Corbut everyday has to present one of her native languages – Russian – as foreign to people of different cultures and countries (Netherlands, Spain, Venezuela, Ecuador, Vietnam, Nigeria, Lebanon etc). I can say that she has good interpersonal skills, is friendly and respectful to her colleagues, is able to work with international students taking into account their cultural differences, to handle conflicts and to work in a team.

To conclude, I strongly recommend Galina Corbut for admission to Lithuanian Language and Culture Summer School 2015. I am convinced that participating in such a program based on learning Lithuanian, the language with ancient Indo-European origin, is necessary for her professional development widening cultural background as a Russian language teacher. I am sure that Galina Corbut will demonstrate high results.

Please do not hesitate to contact me directly if you have any further questions.

Sincerely,

Vitaly G. Rusin

Dean of Pre-University Preparation and Occupational Guidance Faculty

Belarusian State University of Informatics and Radioelectronics

Phone: +375 17 293-86-49

E-mail:

November 1, 2023

Admissions, Tippie School of Management
Executive MBA Program
100 Pomerantz Center, Ste E444
Iowa City, IA 52242-7700

Dear Director,

I am writing to today to recommend Leif Bush for admission into the University of Iowa's Executive MBA Program. I have known Leif for 15 years, and he has worked for me (with me) in marketing for approximately eight of those years.

It should go without saying that and he is a remarkable marketing talent, with an eye for not only growing his traditional business, but also seeking out opportunities in to expand the business.

Leif has always taken his role seriously and is passionate about his results. Beyond his passion on driving performance, Leif is a natural leader, and fights hard for his beliefs. He's at his best in a group environment, and is consciously proactive at getting full involvement of all other team members to derive the best results possible. He has a very effective personal style, and will be looked to for continued executive leadership with our Ecommerce Marketing efforts.

I have the deepest personal and professional respect for Leif, and sincerely belief he will bring his unique energy, optimism, passion, and tireless creativity to your class and classroom. He has my highest endorsement. If you have any questions about this recommendation or my endorsement of Leif, please do not hesitate to contact me and I will gladly try to help.

Kind regards and best wished for a successful Executive MBA class.

Giles Poladoras
CEO of Snubby Enterprises
319-522-9999

PBGRC.org

Letter of recommendation for graduation

Sub: Recommendation letter for {student's name} for {course name}

To whom it may concern/ {Name of the addressee with salutation}

As the {Your title} of {Your institution's name}, I am writing to you in support of my student Mr/Ms. {Candidate's name} and his/her noble desire to join {Graduate School's name} for {Name of the course the candidate is seeking admission in}.

Mr/Ms. {Candidate's surname} has been my student for {number of months} and I have always seen her as a bright and intelligent one. He/She has been the topper of his/her batch since the very first semester and his/her skills in {any one extracurricular activity like sports, debates, dance etc} are a proof that an ideal student can pursue and excel at his/her other interests as well. He/She is determined, sharp and analytical to the level where he/she can even point out the disparities in a teacher's presentation. He/She is even taking an extra elective course in {name of the program} to satiate his/her hunger for knowledge. Mr/Ms. {Candidate's surname} is known to be the life of his/her batch and is undoubtedly one of the best students {Your institution's name} has ever produced.

Jane Doe · Professor of Business at Generic University
1234 Main Street, Anytown, NY 12345 · 555-555-5555 · jdoe@generic.com

December 2, 2020

Admissions Committee
University of Somewhere
4321 Second Street
Somewhere, CA, 67890

Dear Admissions Committee,

It is my pleasure to enthusiastically recommend Jan Jansen for admission to the Master of Business Administration program at the University of Somewhere.

My name is Jane Doe, Professor of Business at Generic University. I had the pleasure of working with Jan for two years while she was a student in two of my courses. Of all the undergraduate students I've worked with, Jan is among the most intellectually curious and enthusiastic.

During our time together, Jan proved to be bright, inquisitive, and diligent in her studies. Her collaboration and leadership skills were truly impressive, and her capstone project on management strategies in developing countries won glowing reviews from both her peers and other professors.

Jan's passions extend well beyond the classroom as well. During the first month of her freshman year, she organized the university's first Young Investors Club. By the end of the semester, she'd registered the club, secured an advisor, recruited more than two dozen members, and organized executive board elections.

I am confident without reservation that Jan would be an excellent fit for University of Somewhere's graduate community. As a tirelessly creative and passionate individual, she will be a productive addition to your organization.

Feel free to contact me at 555-555-5555 or jdoe@generic.com if you have any questions or would like me to further elaborate on Jan's talents and achievements.

Sincerely,

Jane Doe
Professor of Business

PBGRC.org

Letter of Recommendation for Undergraduate

Atty. Palak Guha

Hyderabad School

Begumpet, Hyderabad-500 016

July 16, 20XX

Mr. Lalit Bipeen

Director

Hyderabad Law School

Khushnuma Khairatabad

Hyderabad – 500004

Dear Mr. Bipeen,

It is my honor to recommend to your school Mr. Nabhya Biswas. He was my student in her pre-law undergraduate degree and I believe that I am in a good position to recommend him.

Mr. Biswas was a very conscientious student. He maintained excellent grades and graduated among the top of his class. His qualities are not only in written examinations but more so in debates and discussions in class. He was exceptional in oral examinations and always stimulated critical intellectual discussions both inside and outside the classroom. His ability in public speaking propelled him to become the president of the student council in his college days. As a lawyer, I know that these qualities are important for those in the profession. I know that Mr. Biswas will gain the knowledge and skills that he needs to be an excellent lawyer by being a student in your esteemed school and I sincerely hope that he will be accepted.

Respectfully,

Atty. Palak Guha

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